

This document outlines:

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schedule of fees 2018

Inclusion Training charges two fees:



for training in the following courses:

22234VIC Course in Initial General Education for Adults

22235VIC Certificate I in General Education for Adults (Introductory)

22294VIC Course in Initial Adult Literacy and Numeracy

22293VIC Certificate I in Initial Adult Literacy and Numeracy

22301VIC Certificate I in Transition Education (Discovery)

24015VIC Certificate II in Active Volunteering

course fee for accredited training courses:

22234VIC Course in Initial General Education for Adults

22235VIC Certificate I in General Education for Adults (Introductory)

22293VIC Certificate I in Initial Adult Literacy and Numeracy

22294VIC Course in Initial Adult Literacy and Numeracy

24015VIC Certificate II in Active Volunteering

Inclusion Training will invoice all students for a yearly fee based on the Government Subsidised Place Concession fee for the total nominal hours for the course or certificate. Please note that funded support packages cannot be used to pay for course fees.

When a learner has not yet exceeded the nominal hours for a course but (a) wishes to continue with the course, and (b) is within the time limit for the delivery plan, the learner may be able to re-enrol in the course.

PROGRAM CODE	PROGRAM NAME	TOTAL NOMINAL HOURS	GSP CONCESSION FEE	GOVERNMENT SUBSIDISED PLACE (GSP) FEE	YEARLY PAYABLE FEE (BASED ON GSP CONCESSION FEE)	YEARS TO COMPLETE	YEARLY CONTRIBUTION TO INCLUSION TRAINING FROM GOVERNMENT PER STUDENT
22234VIC	Course in Initial General Education for Adults	225	\$48.60	\$252.00	\$48.60	1	\$1,575
22235VIC	Certificate I in General Education for Adults (Introductory)	380	\$82.08	\$425.60	\$41.04	2	\$1,330
22294VIC	Course in Initial Adult Literacy and Numeracy	340	\$74.12	\$380.80	\$74.12	1	\$4,760
22293VIC	Certificate 1 in Initial Adult Literacy and Numeracy	580	\$126.44	\$649.60	\$63.22	2	\$4,060
CHC 24015	Certificate II in Active Volunteering	215	N/A	N/A	\$200.00	6 months	N/A
CHC 33015	Certificate III in Individual Support	715	\$160.16	\$800.80	\$160.16	10 months	\$6077.50

Fee waiver for Financial Hardship

To have your Tuition Fees waived you must have a current Health Care Card and provide a statement asking to be exempt from paying Tuition Fees. Your situation will be reviewed. If you are found to be eligible you will have your tuition fees waived. Evidence provided will be kept on file. Please contact the *Manager, Inclusion Training* to obtain further information.

support fee for accredited training:

22234VIC Course in Initial General Education for Adults

22235VIC Certificate I in General Education for Adults (Introductory)

22293VIC Certificate I in Initial Adult Literacy and Numeracy

22294VIC Course in Initial Adult Literacy and Numeracy

In addition to Inclusion Training's qualified trainers and assessors, tuition support at course delivery sites is provided by Inclusion Training's team of dedicated volunteer tutors and Direct Support Professionals.

Inclusion Melbourne provides direct support for personal care, meal assistance, self-care and social inclusion at Inclusion Training course delivery sites.

Please note that these fees are accurate as of July 2017 and are subject to indexation of DHHS funding.

This fee is dependent on the support needs of the learner.

The following support fees are based on one day per week, charged at 75% of daily Support Needs Assessment (SNA) funding levels and will be adjusted in line with DHHS indexed prices. Students who have not had a Support Needs Assessment (SNA) are advised to contact the *Manager, Inclusion Training* for more information.

Non-NDIS participants

(National Disability Insurance Scheme)

NDIS participants



SNA LEVEL	COST PER TERM, ONE DAY PER WEEK
SNA Level 1	\$337.55
SNA Level 2	\$500.43
SNA Level 3	\$781.47
SNA Level 4	\$1,149.16
SNA Level 5/5+	\$1,272.93
SNA Level 5S	\$1,465.90

Support will be charged against NDIS Price Guide line item;

Skills development in a group 09_007_0117_6_3

The current cost of this item is \$27.54 per hour, equating to \$1652.40 per term for one day per week of 6 hours of support.

Provision of support for vocational education and training is viewed under the NDIS as support for Capacity Building. Dependent on the course being considered, the relevant support category is either Increased Social & Community Participation; or Finding and Keeping a Job. People who are participants in the NDIS should contact the *Manager, Inclusion Training* to obtain support fees.

course fee for discovery program

22301VIC Certificate I in Transition Education (Discovery)

Students who participate in Inclusion Training's Discovery Program and who are enrolled in 22301VIC Certificate I in Transition Education incur a course fee that combines the tuition fee and amenities costs.

- ▶ The invoiced tuition fee includes days in which a student may be absent.
- ▶ At time of printing, learners enrolled in an accredited education program who meet the minimum study requirements are entitled to receive the Pensioner Educational Supplement (approx. \$30 per week).
- ▶ Costs for each individual unit are available on the Inclusion Training website.

This fee is a personal contribution from the student and cannot be charged to a funded support package. It can be paid via Direct Debit or Centrepay.

PROGRAM CODE	PROGRAM NAME	TOTAL NOMINAL HOURS	GSP CONCESSION FEE	GOVERNMENT SUBSIDISED PLACE (GSP) FEE	YEARLY GSP CONCESSION FEE	YEARS TO COMPLETE	YEARLY CONTRIBUTION TO INCLUSION TRAINING FROM GOVERNMENT PER STUDENT
22301VIC	Certificate I in Transition Education	1080	\$233.28	\$1166.40	\$116.64	2	\$7,560

Fee waiver for Financial Hardship

To have your Tuition Fees waived you must have a current Health Care Card and provide a statement asking to be exempt from paying Tuition Fees. Your situation will be reviewed. If you are found to be eligible you will have your tuition fees waived. Evidence provided will be kept on file. Please contact the *Manager, Inclusion Training* to obtain further information.

support fee for discovery program

22301VIC Certificate I in Transition Education (Discovery)

Inclusion Training students enrolled in 22301VIC Certificate I in Transition Education as part of the Discovery Program are charged a monthly support fee for individualised support.

Please note that these fees reflect the government scheduled rate at 1 July 2017 and are subject to indexation.

Non-NDIS participants

This fee is charged according to current Support Needs Assessment (SNA) funding levels and will be adjusted in line with DHHS indexed prices. Students who have not had a Support Needs Assessment (SNA) are advised to contact the *Manager, Inclusion Training* for more information.

SNA LEVEL	MONTHLY COST FOR FULL TIME ATTENDANCE
SNA Level 1	\$750.12
SNA Level 2	\$1112.07
SNA Level 3	\$1736.61
SNA Level 4	\$2553.70
SNA Level 5/5+	\$2828.74
SNA Level 5S	\$3257.56

NDIS participants

Support will be charged against NDIS Price Guide line item;

Skills development in a group 09_007_0117_6_3

The current cost of this item is \$27.54 per hour, equating to \$8262.00 per term for five days per week of 6 hours of support.

Provision of support for vocational education and training is viewed under the NDIS as support for Capacity Building. Dependent on the course being considered, the relevant support category is either Increased Social & Community Participation; or Finding and Keeping a Job. People who are participants in the NDIS should contact the *Manager, Inclusion Training* to obtain support fees.

pre-accredited training

Inclusion Training offers government subsidised pre-accredited courses.

Inclusion Training may charge a **course fee** depending on the specific content and resources required for each course.

support fee

Inclusion Training charges a support fee for students attending courses. Fees are charged quarterly according to half day or full day engagement. Support fees can be charged to students' funded support packages.

Non-NDIS participants

SNA LEVEL	FULL DAY OR HALF DAY PER WEEK	SUPPORT FEE PER TERM NON CONCESSIONAL CARD HOLDERS
All levels	Half day	\$550
	Full day	\$1,100

concession card holder and legacy only

As of 1 July 2008, the board of Inclusion Melbourne undertook to maintain a reduced level of funding for long-term students (Legacy) and students holding a Concession Card who had been enrolled in pre-accredited training prior to this date. The support fees for this cohort of students is charged quarterly according to half day or full day engagement and according to the student's Support Needs Assessment (SNA) funding level.

NDIS participants

Support will be charged against NDIS Price Guide line item;
Skills development in a group 09_007_0117_6_3

The current cost of this item is \$27.54 per hour, equating to \$1652.40 per term for one day per week of 6 hours of support.

Provision of support for vocational education and training is viewed under the NDIS as support for Capacity Building. Dependent on the course being considered, the relevant support category is either Increased Social & Community Participation; or Finding and Keeping a Job. People who are participants in the NDIS should contact the *Manager, Inclusion Training* to obtain support fees.

SNA LEVEL	FULL DAY OR HALF DAY PER WEEK	SUPPORT FEE PER TERM CONCESSIONAL CARD HOLDERS
Levels 1-2	Half day	\$165
	Full day	\$330
Level 3+	Half day	\$275
	Full day	\$550

invoicing

Students whose support package funding is managed by Inclusion Melbourne will have their course fees and support fees invoiced separately. For more information, please contact the *Manager, Inclusion Training*.

SERVICES	COURSE FEE	NON-NDIS SUPPORT FEE	NDIS SUPPORT FEE
Accredited literacy and numeracy courses			
DP	Billed to student	Billed to student	Charged to NDIS support package according to plan management agreement
FI		Billed to student	
IM		Charged to support package	
Discovery Program (5 days per week)			
DP	Billed to student	Billed to student	Charged to NDIS support package according to plan management agreement
FI		Billed to student	
IM		Charged to support package	
Pre-accredited Training (0.5 or 1 day per week)			
DP	Billed to student	Billed to student	Charged to NDIS support package according to plan management agreement
FI		Billed to student	
IM		Charged to support package	

Key to terms:

DP = Students receiving individualised funding package (ISP or FFYA) as direct payments

FI = Students using Inclusion Melbourne's financial intermediary services

IM = Students whose support package is managed by Inclusion Melbourne



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Inclusion Training is a Foundation Skills Courses approved provider. TOID: 6406